

Meeting 3
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RECORDS MANAGEMENT DIVISION

Items for discussion at staff meeting - 4 April 1955



1. O & M Luncheon to be held Tuesday, 5 April at 11:45 A. M.
(All States Dining Room) NOTICE ATTACHED.
2. Results of contacts with Area Records Officers ✓
3. Report to Bureau of the Budget on Paperwork Management ✓
4. Meeting of DD/I Executive and Administrative Officers to
discuss reports management and other records management
items. ✓
5. Move of Records Center. ✓



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